

JOINT PERMIT APPLICATION

PART I - GENERAL INFORMATION

PLEASE PRINT OR TYPE ALL ANSWERS: *If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach extra 8-1/2" x 11" sheets of paper.*

If using JPA as Pre-Construction Notification, please indicate so here: ____ PCN

- | | |
|--|---|
| 1. Applicant's name and complete mailing address: | Contact Information:
Home (____) _____
Work (____) _____
Fax (____) _____
Mobile/Pager (____) _____
E-mail _____ |
| 2. Property Owner's name and complete mailing address: | Contact Information:
Home (____) _____
Work (____) _____
Fax (____) _____
Mobile/Pager (____) _____
E-mail _____ |
| 3. Authorized agent's name and complete mailing address (if applicable): | Contact Information:
Home (____) _____
Work (____) _____
Fax (____) _____
Mobile/Pager (____) _____
E-mail _____ |

FOR AGENCY USE ONLY

	NOTES:
	JPA #:

4. Have you obtained a contractor for the project? ___Yes ___No. If your answer is "yes" complete the remainder of this question and submit the Applicant's and Contractor's Acknowledgement Form on page ___ with your application.

Contractor's name and complete mailing address:

Contact Information:

Home (____) _____
Work (____) _____
Fax (____) _____
Mobile/Pager(____) _____
E-mail _____

5. List the name, address, and telephone number of the newspaper having general circulation in the area of the project. Failure to complete this question may delay Local and State processing.

Name and complete mailing address:

Telephone number:

(____) _____

6a. Give the following project location information:

Street Address _____
Lot/Block/Parcel # _____
Subdivision _____
City/County _____

b. If project is located in a rural area, please give driving directions

c. List the waterbody(ies) within the project boundaries: _____

Tributary(ies) of _____

NOTE: IF THE PROJECT IS IN AN UNDEVELOPED SUBDIVISION OR PROPERTY, CLEARLY STAKE AND IDENTIFY PROPERTY LINES AND LOCATION OF PROPOSED PROJECT. A SUPPLEMENTAL MAP SHOWING HOW THE PROPERTY IS TO BE SUBDIVIDED SHOULD ALSO BE PROVIDED.

7. Provide a detailed description of the project and primary and secondary purposes. For example, a description may be "construction of a timber bulk head, 125 linear feet, 6 feet high, etc." and the purpose may be "to protect a property from erosion due to boat wakes".

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8. Proposed use (check one):
☐ single user (private, non-commercial, residential)
☐ multi-user (community, commercial, industrial, government)

9. Attach a description of the measures taken during project design and development both to avoid and minimize impacts to surface waters, including wetlands, to the maximum extent practicable.

10. Have you previously had a site visit, applied to, or obtained a permit from any agency (Federal, State, or Local) for any portion of the project described in this application or any other project at the site?

☐ Yes ☐ No If your answer is "Yes", provide the following information:

<u>Agency/Representative</u>	<u>Activity</u>	<u>Application No.</u>	<u>Action* & Date</u>
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* Issued, Denied, Withdrawn, or Site Visit

11a. Has any work commenced or has any portion of the project for which you are seeking a permit been completed? ☐ Yes ☐ No

b. Are you submitting this application at the direction of any state, local or federal agency?
☐ Yes ☐ No

If your answer to either question above is "YES", give details below stating when the work was completed, who performed the work, and which agency (if any) directed you to submit the application. Please clearly differentiate between completed work and proposed work on your application drawings.

12. Approximate cost of the entire project (materials, labor, etc): \$_____
Approximate cost of only that portion of the project which affects State Waters (below mean low water in tidal areas or ordinary high water in nontidal areas): \$_____

13a. Will the project be located at the site of any historic property? (Note: historic properties include but are not limited to archeological sites, Civil War earthworks, graveyards, buildings, bridges, canals, etc.) ☐ Yes ☐ No. If "Yes", please provide a map showing the location.

b. Is your project located within a historic district? ☐ Yes ☐ No ☐ Uncertain. If "Yes", please indicate which district: _____

c. Have you previously contacted the Virginia Department of Historic Resources concerning this project? ___ Yes ___ No. If "Yes", please provide copies of all correspondence concerning your project.

d. Has a survey to locate archeological sites and/or historic structures been carried out on the property? ___ Yes ___ No. If "Yes", please provide the following information:

Date of survey: _____

Name of firm: _____

Is there a report on file with the Virginia Department of Historic Resources? _____

Was any historic property located? _____

14. List the name and complete mailing address, including zip code, of each adjacent property owner (APO) to the project (other than yourself).

SIGNATURES

I. APPLICANTS AND PROPERTY OWNERS (REQUIRED)

PRIVACY ACT STATEMENT: The Department of the Army permit program is authorized by Section 10 of the Rivers and Harbors Act of 1899, Section 404 of the Clean Water Act, and Section 103 of the Marine Protection, Research and Sanctuaries Act of 1972. These laws require that individuals obtain permits that authorize structures and work in or affecting navigable waters of the United States, the discharge of dredged or fill material into waters of the United States, and the transportation of dredged material for the purpose of dumping it into ocean waters prior to undertaking the activity. Information provided in the joint permit application will be used in the permit review process and is a matter of public record once the application is filed. Disclosure of the requested information is voluntary; but it may not be possible to evaluate the permit application or issue a permit if the information requested is not provided.

I hereby apply for all necessary permits for the activities I have described herein. I agree to allow the duly authorized representatives of any regulatory or advisory agency to enter upon the premises of the project site at reasonable times to inspect and photograph site conditions. I certify that the information submitted in this application is true and accurate to the best of my knowledge.

APPLICANT'S NAME (PRINTED/TYPED)

(use if more than one applicant)

APPLICANT'S SIGNATURE

(use if more than one applicant)

DATE

PROPERTY OWNER'S NAME (if different from above) (use if more than one owner)
(PRINTED/TYPED)

PROPERTY OWNER'S SIGNATURE

(use if more than one owner)

DATE

II. APPLICANTS HAVING AGENTS (IF APPLICABLE)

CERTIFICATION OF AUTHORIZATION

I, _____, hereby certify that I have authorized _____
(APPLICANT'S NAME) (AGENT'S NAME)
to act on my behalf and take all actions necessary to the processing, issuance, and acceptance of this permit and any and all standard and special conditions attached.

We hereby certify that the information submitted in this application is true and accurate to the best of our knowledge.

AGENT'S SIGNATURE

DATE

APPLICANT'S SIGNATURE

(use if more than one applicant)

DATE

III. APPLICANTS HAVING CONTRACTORS (IF APPLICABLE)

CONTRACTOR ACKNOWLEDGEMENT

I, _____, have contracted _____
(APPLICANT'S NAME) (CONTRACTOR/COMPANY NAME)
to perform the work described in this Joint Permit Application, signed and dated _____.

We will read and abide by all conditions as set forth in all Federal, State, and Local permits as required for this project. We understand that failure to follow the conditions of the permits may constitute a violation of applicable Federal, State, and Local statutes and that we will be liable for any civil and/or criminal penalties imposed by these statutes.

In addition, we agree to make available a copy of any permit to any regulatory representative visiting the project site to ensure permit compliance. If we fail to provide the applicable permit upon request, we understand that the representative will have the option of stopping our operation until it has been determined that we have a properly signed and executed permit and are in full compliance with all terms and conditions.

CONTRACTOR'S NAME OR NAME OF FIRM
(PRINTED/TYPED)

CONTRACTOR'S OR FIRM'S ADDRESS

CONTRACTOR'S LICENSE NO.

CONTRACTOR'S SIGNATURE AND TITLE

DATE

APPLICANT'S SIGNATURE

(use if more than one applicant)

DATE